



Feed Back Analysis and Action Taken Report 2022-2023

Department of Botany

As part of its endeavor to better the teaching-learning process, South Calcutta Girls' College had provisioned for a student's feedback on various aspects related to their learning program. As part of the endeavor, the Department of Botany also participated in the program and obtained very interesting and constructive information from the participating students of 6th Semester. The teachers of the concerned department undertook intense analysis of opinions given by the students and appropriate remedial measures have been provisioned to mitigate the drawbacks, if any.

Students' feedback regarding Teachers' 'Communication skills (in terms of articulation and comprehensibility)', 'Interest generated by the teacher', 'Ability to integrate course material with environment/other issues to provide a broader perspective', 'Ability to integrate across the courses/ draw upon other courses', 'Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate outside class discussion)', 'Ability to design quizzes / examinations/assignments/ projects to test understanding of the course', 'Ability to take online classes', 'Provision of sufficient timely feedback', 'Extent of completion of syllabus by the teacher' and 'Sincerity/ commitment of the teacher' were quite positive, with majority scores ranging between 10-12 on the scale of 13. That is overall satisfactory responses about 90-100%. Few individual differences of opinion were traced which were discussed by the teachers with students during the physical classes and were sorted out, necessary remedial measures were adopted.

The overall rating of the students about the department were also quite appreciable and reflects the commitment of the teachers of the department towards the teaching-learning process.

Students' rating about the services rendered by the Library and Office staff of the college was also quite satisfactory. Few minor differences of opinion were noted and addressed individually by the teachers of the department.

Action Taken:

- Detail Discussion has been carried out to strengthen the learning ability in the practical field.
- More Stress will be laid down to overcome the short coming through encouragement of 1:1 interaction of teacher –student out of the class.
- Discussion has been made on course out come and future aspects. More over some employment opportunity and scope have been discussed with the students indifferent Govt., private and non govt. organizations.
- Encourage the students to take part in the carrier counseling session, which is organized regularly by Psychology Department in different areas and problems.
- Considering the appeal from students, who are convenient in vernacular language, class lectures were delivered both in Bengali and English version. Study materials, both in Bengali and English were also uploaded. Class Test, Assignments etc. through Google Forms in Google Classroom and evaluation.
- However as a constant endeavor towards betterment, the members agreed to take utmost care to eliminate even such minor shortfalls.

Report on Parent Feed Back:

- Overall rating is good in all aspects by the parents.
- Some Parents verbally requested to develop some infrastructural facility and it has been conveyed to the appropriate authority.
- In response to the popular demand of the guardian Department have designed some Add-on course , among which "Ethnobotany and Medicinal Plants" have been accepted which will be implemented in the upcoming session.



ACTION TAKEN REPORT

2022-23

DEPARTMENT OF ECONOMICS

- Class notes are and will be given to the general students in both Bengali and English version
- Faculty members deliver their lectures in both Bengali and English versions to the general students.
- Books in Bengali versions have regularly been provided to the general students personally by the faculties.
- Books from the seminar library and several soft copies of honours course books have been given to the honours students for their reading and building a strong knowledge base
- Power point presentations on a topic have been made to make it more interesting
- Quiz, debates, Group Discussions, PowerPoint and Poster Presentations have been held on regular basis to appraise the students about the contemporary economic issues and to prepare them for their upcoming tutorial exams.
- The faculties have been constantly motivated the students for their upcoming competitive exams
- Some of the advanced learners have been guided and encouraged to pursue higher studies and take up research work in future
- Students have and will be given insight into Stata an econometric software for their benefit in future exams



Department of Education

A Comprehensive Action Plan Based on Feedback Analysis

The teachers of the education department have been deeply enlightened and greatly encouraged by the feedback report provided by the IQAC for the academic session 2022-2023. This comprehensive report has shed light on various aspects of their teaching practices and has instilled a sense of motivation and enthusiasm within the educators. Upon reviewing the report, the following observations were discerned-

Qualitative overview for the feedback report

- Students expressed exceptionally positive responses across various aspects of their learning experience.
- Teachers were praised for their exemplary communication skills, effective information delivery, and engagement in meaningful discussions.
- Engaging and insightful quizzes designed by teachers received commendation.
- Teachers demonstrated competence in delivering online classes, ensuring a seamless learning experience.
- Sufficient feedback on assignments, assessments, and overall performance was valued by students.
- Teachers were dedicated to completing the syllabus within the allocated timeframe.
- Teachers' sincerity, passion, and commitment resonated positively with students.

Plan of action based on feedback analysis

Teachers in the department of education will focus on improving their communication skills, generating student interest through diverse teaching methods, integrating course material with real-world applications, enhancing accessibility and support, designing effective quizzes and learning materials, providing timely feedback, ensuring syllabus completion, implementing weekly class tests, utilizing PowerPoint presentations, exploring innovative teaching approaches, creating comprehensive instructional materials and assessments, integrating course material across disciplines, and engaging in reflective practice and self-evaluation to enhance their teaching effectiveness. By undertaking these comprehensive actions, the teachers of the department of education aim to create a dynamic, student-centered learning environment that fosters academic growth, critical thinking, and holistic development. Their commitment to continuous improvement, innovative approaches, and effective communication will contribute to the overall success and satisfaction of both students and teachers within the department.



South Calcutta Girls' College

Department of English

Action Taken Report

Students have given positive feedback on teachers' efficiency to provide material and clarify the queries during classes. Most of the students felt that their queries and further study interests were answered satisfactorily. They are also quite satisfied with the interactive nature of classes or the inter-disciplinary discussions that take place in the classes.

Actions Taken from the Department of English Depending upon the Feedback Report as Provided by IQAC:

- Study materials are uploaded for each section of any paper on a regular basis on Google Classroom. As per the feedback report, it has been decided by the faculty members to deliver lectures in Bengali if needs be, for the students who need additional help in learning the language or not that fluent in communicative English.
- Study materials which are written in Bengali would also be uploaded for certain sections/modules which include translated works of literature and are originally written in Bengali; for example, texts by Birendra Chattopadhyay, Sankha Ghosh which are part of DSEA3 paper or texts by Rabindranath Tagore or Binodini Dasi which are part of DSEB3 PAPER. Students have been provided with the original text written in vernacular and have been encouraged to read them.
- All the faculty members have been taking assignments regularly and grading them on Google classroom once their sections are finished. Classroom discussions regarding writing skills and one- on- one discussions with the teachers have also been held before the examinations.
- The Department of English has regularly used ICT based education, like screening important films, performances and documentaries related to the syllabus. In addition to this the audio-visual rooms and smart classroom shall be routinely used for conducting power-point based classes to enhance the receptivity of the students.
- Student presentation and group discussions based on the thematic analysis and referential study of texts from the curriculum would be conducted more regularly to facilitate experiential learning.



DEPARTMENT OF GEOGRAPHY

ACTION TAKEN REPORT AGAINST STUDENTS' FEEDBACK- 2022-23

The Department of Geography recognises the efforts taken by all the faculty members throughout the year. As per the feedback obtained from the students of Geography Honours Semester- V, the faculties may take the following actions to improve their teaching practices:

- With reference to the context, the teachers may deliver their lectures by using ICT devices more frequently.
- Faculties may pay more effort to complete their syllabus in brief and to the point.
- The department proposes more GIS oriented classes within the scope of the syllabus.
- More interactive classes and remedial measures may be taken for better understanding of the subject.



South Calcutta Girls' College

Department of History

Students' Feedback Analysis and Action Taken Report 2022-23

Observations:-

1. The majority of the students are satisfied with the communication skills of the teachers and the way they generate interest towards the course.
2. Most of the students are satisfied with the provision of timely feedback taken by the teachers.
3. Teachers are able to take online classes to fulfill students' needs.
4. Most students are of the opinion that teachers are sincere and committed to teaching-learning and evaluation processes.
5. Teachers' accessibility in and out of the class was not very satisfactory.
6. Students are asking for more quizzes and class tests to make the teaching-learning more engaging.

Action to be taken:

1. More interactions of teachers with students through group discussions are to be planned in the next session.
2. Teachers will be more accessible to students in and out of the class from the next session.
3. The department has planned to organise more quiz sessions, debates, and class tests to make the learning process more interesting and inclusive.
4. Teachers need to plan more ICT enabled classes to make the learning process more effective and interesting.
5. Students will be given extra guidance if needed.



Department of Physiology

Report on Students' Feedback

The students of B.Sc. general (Physiology) Semester VI provided feedback for the departmental teachers and the college. There was total 6 students in the department and the feedback were recorded on a scale of 5 where 1 means Poor and 5 means Excellent. For the separate criteria ratings had to be provided individually for the three teachers of the department- Dr. Banibrata Das, HOD of Physiology department, Professor Chandrima Bhattacharjee and Professor Srijeeta Kundu.

- In case of Dr. Banibrata Das 5 students provided an overall rating of 5 for all the criteria. Only one student provided a rating of 4 for him.
- In case of Prof Chandrima Bhattacharjee 5 students provided an overall rating of 5 and one student provided a rating of 4 for her in all the criteria.
- Similarly in case of Professor Srijeeta Kundu 5 students provided an overall rating of 5 and one student provided a rating of 4 for her in all the criteria.

About library staff 5 students provided a rating of 5 and one student provided a rating of 2 and for college office 5 students provided a rating of 5 and one student provided a rating of 3.

ACTION REPORT ON STUDENTS' FEEDBACK

Analyzing the feedback provided by the students of Semester VI B.Sc. General, the faculties of department of Physiology have aimed for the betterment of the department with their sincere involvement and dedication towards the students, overcoming their flaws and drawbacks, so that in future students can provide a better rating for the department.



South Calcutta Girls' College

Department of Political Science

Action Taken Report on Students' Feedback 2022-23:

- The feedback report is satisfactory.
- Courses are to be integrated with the environment and other social issues. It has been resolved to show some related documentaries to provide the students with a broader view of some topics.
- To give a wider view of the topics, the field trip is to be arranged to enhance the hands-on experience.
- To enhance the interest towards the subject orientation pertaining to course outcomes is to be discussed more. Students are to be encouraged to participate in various programmes for competitive examinations and job-oriented seminars.



South Calcutta Girls' College

Feedback Analysis (Department of Sanskrit)

Student feedback is very helpful to enhance the strengths as well as the weaknesses of a department. After getting the feedback analysis 2022 -23 of Semester 6, we came to know that

- 1) We have successfully generated interest, integrated course material to provide a broader perspective across the courses.
- 2) Student had access to the teachers in and outside of the classroom, as and when required and interactions were very helpful.
- 3) Syllabus was completed on time.
- 4) There was no complain about the sincerity and commitment of the teachers.
- 5) Regarding examinations and projects, she is very happy.
- 6) She is little bit disappointed regarding online classes.

ACTION TO BE TAKEN

Feedback analysis results is quite satisfactory. In communication skill and on line classes she gave 4 out of 5 respectively. The department has already started to improve the amenities for hosting on line classes.

It is a major jump for students to switch from the medium of instructions in school (Bengali or English) to Sanskrit directly in the under graduate level, thus it is initially difficult for the students to handle the pressure.



SOUTH CALCUTTA GIRLS' COLLEGE

DEPARTMENT OF SOCIOLOGY

ACTION TAKEN REPORT

2022-2023

In the department meeting held on 14.06.2023 from 01:30-02:00 P.M. all faculty members shared their insights on how to analyse and proceed with future course of action so as to be able to address the concerns that have emerged in the student feedback report 2022-2023. The following resolutions were taken in the meeting:

Resolutions:

- (1) In the analysis of the feedback, it was found that in order to ensure sincerity and commitment of the faculty members it would be imperative to not just complete the syllabus but do so in a timely fashion.
- (2) It was decided that in order to ensure overall grasp of the subject continuous assessment of the students will be ensured by the faculty members.
- (3) It was discussed that ability to take online classes must be improved by some faculty members. Teachers felt that this could be done by using instructional videos, Power Point Presentations in order to ensure increased participation of students during online classes.

2022-2023 (EVEN SEM)Parent's / Guardian's Feedback Form

Email *

anneshahazra1912@gmail.com

South Calcutta Girls' College



Name of the student *

Annesha Hazra

Name of the parent/guardian *

Swapn Hazra

Contact number of the student *

8777671432

Contact number of the parent/guardian *

6290666145

Whatsapp number of the student *

9051682519

Whatsapp number of the parent/guardian *

6290666145

Are classes held regularly (নিয়মিত কি ক্লাস হয়)? *

Yes

No

Are you satisfied with the discipline of the college (কলেজের শৃঙ্খলা বিষয়ে আপনি কি সন্তুষ্ট)? *

Yes

No

Are you satisfied with the teaching learning process (আপনি কি পঠন-পাঠন পদ্ধতি বিষয়ে সন্তুষ্ট)? *

Yes

No

Are you willing that your daughter participates in vocational courses of the college (আপনি কি কলেজের বৃত্তিমূলক শিক্ষা ব্যবস্থায় আপনার মেয়েকে অংশগ্রহণ করতে ইচ্ছুক)? *

Yes

No

Are you aware about the counselling session held in the college (আপনি কি কলেজের কাউন্সেলিং ক্লাস সম্বন্ধে ওয়াকিবহাল)? *

Yes

No

Are you satisfied with the online teaching-learning process during the COVID-19 pandemic (কোভিড পরিস্থিতিতে কলেজের অনলাইন শিক্ষা ব্যবস্থায় আপনি কি সন্তুষ্ট)? *

Yes

No

Are you happy that you admitted your daughter/ ward in this college (আপনি কি এই কলেজে *
আপনার মেয়েকে ভর্তি করে সন্তুষ্ট)?

Yes

No

Suggestion

Good college

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Google Forms

2022-2023 (EVEN SEM)Parent's / Guardian's Feedback Form

Email *

atrejee1808@gmail.com

South Calcutta Girls' College



Name of the student *

Atreyee Chaudhuri

Name of the parent/guardian *

Sudipta Chaudhuri

Contact number of the student *

8777389285

Contact number of the parent/guardian *

9830728852

Whatsapp number of the student *

8777389285

Whatsapp number of the parent/guardian *

9830728852

Are classes held regularly (নিয়মিত কি ক্লাস হয়)? *

Yes

No

Are you satisfied with the discipline of the college (কলেজের শৃঙ্খলা বিষয়ে আপনি কি সন্তুষ্ট)? *

Yes

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Yes

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Yes

No

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আপনার মেয়েকে ভর্তি করে সন্তুষ্ট)?

Yes

No

Suggestion

Regular class test may help the students to develop the habit of regular attendance and study . Students seem to be very happy in a homely atmosphere . Sincere and humaneterian attitude of teachers is really appreciable

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Google Forms

2022-2023 (EVEN SEM)Parent's / Guardian's Feedback Form

Email *

Brithikajana2002@gmail.com

South Calcutta Girls' College



Name of the student *

Brithika jana

Name of the parent/guardian *

Mita Jana

Contact number of the student *

74396 31779

Contact number of the parent/guardian *

9874461954

Whatsapp number of the student *

74396 31779

Whatsapp number of the parent/guardian *

9874461954

Are classes held regularly (নিয়মিত কি ক্লাস হয়)? *

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Yes

No

Are you happy that you admitted your daughter/ ward in this college (আপনি কি এই কলেজে *
আপনার মেয়েকে ভর্তি করে সন্তুষ্ট)?

Yes

No

Suggestion

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Google Forms