



South Calcutta Girls' College

METRIC POINT 6.5.2

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Notice for Internal Academic Audit



South Calcutta Girls' College

Accredited by NAAC, Recipient of RUSA 2.0 Grant

72, Sarat Bose Road
Kolkata - 700 025

Phone - (Principal) : 2454-2288
(Office) : 2475-3744

e-mail : southcalcuttagirlscollege@yahoo.com

Reference No.

NOTICE

Date20

Notice No. 0269 / 2023 -2024

Date : 28.11.2023

Internal Academic Audit of 2022-2023 academic session will be held
on 12.12.2023 (Tuesday) according to the following Schedule :

Sl. No.	Name of the Department	Audit will be done by	Time
1.	BENGALI	ECONOMICS	11AM TO 12 NOON
2.	BOTANY	ZOOLOGY	11 AM TO 12 NOON
3.	ENGLISH	SOCIOLOGY	11 AM TO 12 NOON
4.	GEOGRAPHY	PHYSIOLOGY	11 AM TO 12 NOON
5.	JOURNALISM	EDUCATION	11 AM TO 12 NOON
6.	POL. SCIENCE	SANSKRIT	11 AM TO 12 NOON
7.	PHILOSOPHY	PSYCHOLOGY	11 AM TO 12 NOON
8.	ECONOMICS	PHILOSOPHY	12 NOON TO 1.00 PM
9.	EDUCATION	GEOGRAPHY	12 NOON TO 1.00 PM
10.	PSYCHOLOGY	POL. SCIENCE	12 NOON TO 1.00 PM
11.	SANSKRIT	BENGALI	12 NOON TO 1.00 PM
12.	HISTORY	JOURNALISM	12 NOON TO 1.00 PM
13.	PHYSIOLOGY	BOTANY	12 NOON TO 1.00 PM
14.	SOCIOLOGY	HISTORY	1.00 PM TO 2.00 PM
15.	ZOOLOGY	PHYSIOLOGY + BOTANY	1.00 PM TO 2.00 PM

Audit Report (observations and recommendations) must be sent in word format within 15.12.2023
to the following mail id : iqacscgc1@gmail.com

Rehana Khatun
Coordinator IQAC 28.11.2023
Co-ordinator, IQAC
South Calcutta Girls' College

Chay 28.11.23
Principal & Secretary
Principal & Secretary
South Calcutta Girls' College
72, Sarat Bose Road, Kolkata-25

Academic Audit

DEPARTMENT OF GEOGRAPHY

**Proforma for Internal Academic Audit of the Department: 2022-
2023**

1. Name of the Department: **GEOGRAPHY**

- 1.
2. Year of Establishment: **1932**
3. Courses Offered: **B.A (Honours & General), B.Sc.(Honours & General)**
4. Numbers of the Faculties:

(a) Substantive: **3** (b) SACT: **2**

DETAILS OF FACULTIES;

Name	Qualification	Designation	Date of Joining	No. of Years of Experience	Publication in 2020-2021	Seminar Attended	Research Experience
Prof. SANJUKTA CHATTERJEE	M.Sc, B. Ed.	ASSOCIATE PROFESSOR	26.11.1996	27 YEARS+	1	1	nil
Prof. CHANDANA CHATTERJEE	M.Sc, B. Ed.	ASSOCIATE PROFESSOR	26.3.1997	26 YEARS+	1	1	nil
Prof. SUSMITA MANDAL	M.Sc, B. Ed.	ASSITANT PROFESSOR	24.07.2006	17 YEARS+	1	3	nil
Prof. BICHITRA MITTER	M.Sc	SACT II	26.08.2002	21 YEARS+	-	1	nil
Prof. SUMIT KUMAR MUKHERJEE	M.Sc, B. Ed.	SACT II	11.12.2013	10 YEAR+	-	1	nil

5. Students Profile: 2022-2023(Honours)

Year	Total	Gen	SC	ST	OBC-A	OBC-B	Physical Challenged
1 st SEM	33	22	5	2	2	2	nil
2 nd SEM	32	22	5	2	2	1	nil
3 rd SEM	41	28	7	1	3	2	nil
4 th SEM	37	26	6	0	3	2	nil
5 th SEM	35	18	12	1	2	2	nil
6 th SEM	35	18	12	1	2	2	nil

Banibrata Das
BANIBRATA DAS
HEAD OF THE DEPARTMENT
DEPARTMENT OF PHYSIOLOGY
SOUTH CALCUTTA GIRLS' COLLEGE

Sanjukta Chatterjee
12.12.23
Head Dept. of Geography
South Calcutta Girls' College

5. Details of the Performance in the University Examinations 2020-2023 (Honours):

Year	Admitted	Appeared	Pass Percentage	Remarks
SEM 1	33	30	67%	SNC-10
SEM 2	32	31	90.3%	SNC-4
SEM 3	41	38	82%	SNC-7
SEM 4	37	37	95%	SNC-2
SEM 5	35	33	97%	SNC-1
SEM 6	35	33	100%	SNC-0

6. Details of the Performance in the University Examinations 2020-23 (General):

Year	Admitted	Appeared	Pass Percentage	Remarks
SEM 1	03	03	66%	SNC-1
SEM 2	4	4	50%	SNC-2
SEM 3	No student	-	-	-
SEM 4	1	1	0%	SNC-1
SEM 5	2	2	100%	
SEM 6	2	2	100%	

Banibrata Das
12.12.23
DR. BANIBRATA DAS
HEAD OF THE DEPARTMENT
DEPARTMENT OF PHYSIOLOGY
SOUTH CALCUTTA GIRLS' COLLEGE

Sanjana Chatterjee
12.12.2023
Head Dept. of Geography
South Calcutta Girls' College

7. Teacher: Student Ratio: (Hons.)

Year	Teacher: Student
SEM 1	1:6.6
SEM 2	1:6.2
SEM 3	1:8.2
SEM 4	1:7.2
SEM 5	1:7.0
SEM 6	1:7.0
PART 3	-

7. Demand Ratio: 1:9.7

8. Co-curricular and Extra-curricular activities of the students:

1)

Name: Poushali Guchait
Year: VI SEM
Event: Classical dance
Position Served: 3rd

2)

Name: Poushali Guchait
Year: VI SEM
Event: Folk dance
Position Served: 3rd

3)

Name: Snigdha Acharya
1) Year: IV SEM
2) Event: Rabindra Abritti
3) Position Served: 2nd

Checked & verified
Banibrata Das 12/12/23
DR. BANIBRATA DAS
HEAD OF THE DEPARTMENT
DEPARTMENT OF PHYSIOLOGY
SOUTH CALCUTTA GIRLS' COLLEGE

Jayshree Maitly 12.12.2023
Head Dept. of Geography
South Calcutta Girls' College



**SOUTH CALCUTTA GIRLS' COLLEGE
DEPARTMENT OF PHYSIOLOGY**

**Observations and Recommendations in connection to Academic Audit,
2022-2023 of Department of Geography done on 12.12.2023.**

Observations:

The Department of Geography of South Calcutta Girls College is one of the most upgrade and well equipped (infrastructure) Department of our college with good academic records by the Honours students. The faculties of the Department are well experienced, qualified and competent, but the faculty members of the department should focus to publish their research in UGC listed journals.

Recommendations:

The faculty members of the Department of Geography should focus on their Research and publication work. They should publish at least one research work in the UGC listed journal per year. The department also needs to focus more on seminar and workshops. The Department can arrange more seminars, Poster and power point presentations to encourage the students.

Banibrata Das

**Dr. Banibrata Das
Associate Professor
Department of Physiology
South Calcutta Girls' College**

Academic Audit

DEPARTMENT OF JOURNALISM AND MASS COMMUNICATION

Proforma for Internal Academic Audit
of the Department: 2023-24

1. Name of the Department: JOURNALISM AND MASS COMMUNICATION
2. Year of Establishment: General- 1998, Honours- 2003
3. Courses Offered: Honours and General
4. Numbers of the Faculties:

- (a) Substantive: 01
(b) SACT: 04

Details of Faculties:

- Name and Designation: Dr. Tanuja Basu Roy
- Education Qualification: Ph.D
- Date of Joining: 02/05/2002
- Teaching Experience in Years: 22 Yrs
- Publication in 2023-24: 01.
- Seminar Attended: Nil.
- Research Experience: Nil.

- Name and Designation: Tina Bose
- Education Qualification: M.A.
- Date of Joining: 01/12/2008
- Teaching Experience in Years: 15 Years 6 months
- Publication in 2023-24: Nil.
- Seminar Attended: Nil
- Research Experience: Nil.

- Name and Designation: Amrita Deb
- Education Qualification: M.A.
- Date of Joining: 31/07/2008
- Teaching Experience in Years: 15 Years 10 months
- Publication in 2023-24: Nil.
- Seminar Attended: Nil.
- Research Experience: Nil.

- Name and Designation: Debolina Auddy.
- Education Qualification: M.A.
- Date of Joining: 16/08/2018
- Teaching Experience in Years: 5 Years 8 Months
- Publication in 2023-24: Nil.
- Seminar Attended: Nil.
- Research Experience: Nil.

Tanuja Basu Roy 27.09.24
DEPT. OF JOURNALISM
& MASS COMMUNICATION

Soumitra Das
27.9.2024
Dept. of Education
South Calcutta Girls' College

- Name and Designation: Maitrayee Mitra
- Education Qualification: M.A.
- Date of Joining: 01/09/2018
- Teaching Experience in Years: 5 Years 7 Months
- Publication in 2023-24: Nil.
- Seminar Attended: Nil.
- Research Experience: Nil.

5. Students Profile: 2023-24 (Honours)

Year	Total	Gen	SC	ST	OBC-A	OBC-B	Physical Challenged
1 st SEM	22	17	04	0	0	1	0
2 nd SEM	22	17	04	0	0	1	0
3 rd SEM	24	20	01	01	0	02	0
4 th SEM	25	21	01	01	0	02	0
5 th SEM	34	24	04	00	03	03	0
6 th SEM	34	24	04	00	03	03	0

6. Details of the Performance in the University Examinations 2023-24 (Honours):

Year	Admitted	Appeared	Pass Percentage	1 st Class
SEM 1 (CCF)	22	22	100	13
SEM 2 (CCF)	22	22	Result not published	-
SEM 3	24	24	75	9
SEM 4	25	25	Result not published	-
SEM 5	34	34	94	26
SEM 6	34	34	100	31

Signature
 DEPT OF JOURNALISM
 & MASS COMMUNICATION
 SOUTH CALCUTTA COLLEGE

Soumitra Das
 27.9.24

7. Details of the Performance in the University Examinations
2023-24 (General):

Year	Admitted	Appeared	Pass Percentage
SEM 1	7	5	100
SEM 2	-	-	-
SEM 3	11	11	90
SEM 4	-	-	-
SEM 5	2	2	0
SEM 6	2	2	0

8. Teacher Student Ratio: (Hons) 1:16

9. Demand Ratio: 5 : 1 (229 : 48)

10. Co-curricular and Extra-curricular activities of the students:

- Srayashi Mondal of Semester I secured 3rd position in Quiz Competition on the theme "Fitness and Sports" organised by Quiz and Debate Club of South Calcutta Girls' College on 14.12.2023
- Srayashi Mondal of Semester I secured 2nd position in Quiz Competition on the theme "India The Land And the People" organised by Quiz and Debate Club of South Calcutta Girls' College on 18.01.2024.
- Rupsha Ghosh of Semester IV won the Slogan Competition organized by the Election Commission in collaboration with Electoral club of South Calcutta Girls' college held on 30.04.2024
- Debarati Ghosh of Semester II secured 2nd position in Inter College Competition on Wall Painting on the theme "Love for Nature" organised by K K Das College on 19.06.2024.
- Dipa Bag of Semester II secured 2nd position in Inter College Competition on Wall Painting on the theme "Love for Nature" organised by K K Das College on 19.06.2024.

Soumita Das, 27.9.24

DEPT OF JOURNALISM
& MASS COMMUNICATION
SOUTH CALCUTTA GIRLS' COLLEGE

Soumita Das
27.9.24
Dept. of Education
South Calcutta Girls' College

Observation and Recommendation



SOUTH CALCUTTA GIRLS' COLLEGE

The following observation and recommendation was made by the department of Education for the department of Journalism and Mass Communication in the Academic Audit 2023-24:-

OBSERVATION:

- Teachers profile was overall satisfactory.
- The performance of the students (both in Honours and General course) in the examinations of the assessment year was good.
- Students' performance in different co curricular activity was quite good.

RECOMMENDATION:

- All faculty members are advised to give more emphasis on publication and paper presentation in seminar.

Soumitra Das
27.9.2024
Dept. of Education
South Calcutta Girls' College