



South Calcutta Girls' College

## **METRIC POINT 6.1.2**

*The effective leadership is visible in various institutional practices such as decentralization and participative management.*

## Invigilation duty of teaching staff (CCF)

### SOUTH CALCUTTA GIRLS' COLLEGE

#### NOTICE

Notice No. : 0568/2023-24

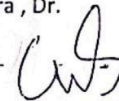
Date: 08/04/2024

### CCF Theory Examination for Odd Semester – I (B.A./B.Sc. Hons./Gen.), 2023 Invigilation Duty List

Date: 09/04/2024 (Tuesday)		COURSE: SEC 1		Time: 10AM to 12Noon / 1 PM/2 PM	
Room No.	Total no. of candidates	Subject allotment of candidates	Invigilators	Signatures of invigilators	
102 3 (hrs)	ARB M -02, EDCM-22	24	Madhumita Chakrabarti, Rojina Joynab, Moumita Banerjee	08/04/24	
201 2 (hrs)	EGNM-22	22	Dr. Mouri Majumdar, Dr. Ahinsuk Barua, Sumit Kumar Mukharjee		
203 4 (hrs)	EGNM-03, GEOM-01, HISM-07, LURM-15, PLSM-04	30	Ghanteswar Halder, Dr. Maumita Ghosh, Dr. Debangana Chakraborty, Tiña Bose		
206 3 hrs	PLSM-08, SOCM-02, MTHM-02, BGMM-06, CEMM-02	20	Dr. Tanuja Basu Roy, Sujata Chakraborty, Rupa Mitra		
207 3 (hrs)	BGMM-10, EDCM-18	28	Susmita Mandal, Caroline Lepcha, Dr. Pratap Kumar Ghorai, Chandrima Bhattacharjee		
208 2 (hrs)	EDCM-13, EGNM-17	30	Dr. Mohor Chakraborty, Dr. Sudipta Ghosh, Bichitra Mitter, Semanti Nandi		
302 4 (hrs)	GEOM-13, HISM-19	32	Mrinal Kanti Bhunia, Dr. Debanjali Pal Chowdhury, Dr. Salma Ghosh, Annesha Ganguly		
303 3 (hrs)	HISM-09, PHIM-03, PLSM-18	30	Dr. Soma Chanda, Dr. Tanmay Chatterjee, Sucheta Bose		
305 4 (hrs)	VTTM-06, SANM-02, PSYM-27, SOCM-10, BOTM-04, CEMM-02, PLSM-01	52	Dr. Namrata Kothari, Dr. Roni Sarkar, Abhijit Mondal, Dr. Sentu Kumar Dey, Priyanka Ray	08/4/24	
307 3 (hrs)	PSYM-09	09	Dr. Rehana Khatun, Sujata Koley		
409 4 (hrs)	EGNM-29, GEOM-03	32	Dr. Banibrata Das, Amrita Deb, Ipsita Chakrabarty, Sudeepa Dey		

In Charge: Dr. Sakti Roy Chowdhury, Dr. Sanghamitra Biswas, Dr. Patralekha Mitra, Dr. Tanima Niyogi Sinha Roy, Soumita Das

08/04/24 08/04/24 08/04/24 08/04/24  
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 08/4/24

# SOUTH CALCUTTA GIRLS' COLLEGE

## NOTICE

Notice No. : 0579 /2023-24

Date: 18 /04/2024

CCF 4-year/ 3-Year B.A./B.Sc Theory Examination for Odd  
Semester – I (Core -Minor), 2023  
Invigilation Duty List

### MORNING

Date: 23/04/2024(Tuesday)

COURSE: MN I/CC 1

Time: 10AM to 1PM

Room No.	Total no. of candidates	Subject allotment of candidates	Invigilators	Signatures of invigilators
302	32	MEDC-22, MPHS-01, MFST-09	Rojina Joynab, Triparna Mukherjee, Semanti Nandi	18.04.2024
305	48	MFST-29, MEGN-19	Abhijit Mondal, Caroline Lepcha, Saheli Biswas, Sujata Koley,	18.04.24

In Charge: Dr. Sanghamitra Biswas, Dr. Tanima Niyogi Sinha Roy

### AFTERNOON

Date: 23/04/2024(Tuesday)

COURSE: MN I/CC 1

Time: 2 PM to 5PM

Room No.	Total no. of candidates	Subject allotment of candidates	Invigilators	Signatures of invigilators
303	30	MHIS-28, MMTH-02	Ghanteswar Halder, Anasua Biswas, Sujata Chakraborty,	
307	30	MHIS-30	Madhumita Chakrabarti, Dr. Mouri Majumdar, Priyanka Ray	
408	30	MLUR-03, MBGN-07, MHIS-13, MMTH-02, MHND-05	Dr. Tanmay Chatterjee, Dr. Sentu Kumar Dey, Moumita Banerjee	
409	25	MBGN-21, MHND-01, MLUR-03	Dr. Maumita Ghosh, Dr. Soma Chanda, Mrinal Kanti Bhunia	

In Charge: Dr. Sakti Roy Chowdhury, Soumita Das, Pataur Jaman

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*18/4/24*  
*18.4.24*  
*18.04.24*

*CS*  
*18.4.24*  
Principal & Secretary  
South Calcutta Girls' College  
22, South Park Road, Kolkata-25

## Invigilation duty of teaching staff (CBCS)

### SOUTH CALCUTTA GIRLS' COLLEGE

#### NOTICE

Notice No.: 0023/2023-24

Dated: 14.07.23

C.U. CBCS Theory Examination for Even Semester -VI  
(B.A./B.Sc. Hons/Gen.), 2023

#### Invigilation Duty List

#### MORNING

Date: 15.07.23 (Saturday)

Course: CC-13

Time: 10 AM to 12 NOON/1 PM

Room No	No. of students	Subjects	Invigilators	
203	30	SOCA-1, URDA-1, ARBA-1, BNGA-2, ENGA-17, GEOA-2, HISA-3, PERA-2, PLSA-1	MC(BENG) MS(ECO)	<i>MC</i> 14.7.23
206	20	PLSA-12, SOCA-1, URDA-7	SD(POL) AG(PSY)	
207	28	URDA-13, HISA-3, PLSA-1, ARBA-2, ENGA-1, MTMA-1, GEOA-7	RC(BENG) MM(JOURN)	<i>RC</i> 15.7.23
208	30	GEOA-3, MTMA-2, PHIA-4, JORA-2, HISA-1, BNGA-13, ENGA-1, EDCA-4	AB(BOT) CB(PHYGIO)	<i>AB</i>
209	32	EDCA-14, ENGA-18	SC(GEO) SKD(BOT)	
302	32	ENGA-4, HISA-11, JORA-17	RK(PHIL) SC(BOT)	
303	30	JORA-5, PHIA-2, PLS-12, PSYA-4, SANA-1, SOCA-6	TM(ENG) SG(ZOO)	
305	52	SOCA-5, JORA-10, BNGA-6, EDCA-8, ENGA-11, HISA-5, PHIA-3, PLSA-4	TB(JOURN) AM(EDU) SM(CHEM) BB(ENG)	<i>AT</i> 14.7.23 <i>BB</i> 14.7.23
307	30	PLSA-1, PSYA-4, SANA-03, SOCA-2, EDCA-3, ENGA-10, HISA-2, JORA-5	NK(POL) AB(LIB)	<i>AB</i> 14.7.23
408	30	ENGA-3, PHIA-1, BNGA-2, PLSA-1, HISA-1, BOTA-3, CEMA-1, ECOA-6, JORA-4, GEOA-10, PSYA-2	CC(GEO) SB(ZOO)	<i>SB</i> 15.7.23
409	32	GEOA-17, PSYA-13, BOTA-2	AM(SOCIO) DC(PSY)	
501	30	GEOA-8, PSYA-6, BOTA-3, ECOA-2, MTMA-2, ARBA-1, HISA-8	MC(POL) SC(HIS)	<i>MC</i> 15.7.23
503	12	TTMV-12	RSG(BENG) DA(JOURN)	<i>DA</i> 14.7.23
504	25	HISA-3, URDA-1, CEMA-1, MTMA-4, SANA-4, ENGA-1, PHIA-2, PLS-3, PSYA-1, SOCA-2, BOTA-3	SM(GEO) KB(POL)	<i>KB</i> 14.7.23

*Pm*  
13/7/2023

*SMR*  
13.7.23

*SMR*  
13.7.23

*SMR*

Morning: PM, TN, SB, PJ

Afternoon: SRC, SDC

*CS*  
14.7.23

## Examination duty for non-teaching staff

BA/ BSc. (H&G) SEMESTER I (Under CCF) CU Exam 2023

### Non Teaching Staff Duty List

( Date. 23.04.2024, Time : 10 am to 1 pm / 2pm to 5pm. )

Notice No. 0595/2023-24

Date : 20.04.2024

Gate ----- M. Singh .  
To receive Question papers ( Daily)---- M. Singh.  
Room Allotment ----- Anindita Banerjee.  
Write down Roll No & affixing on wall, Board-----R.Paul, Souvik Mukherjee  
Script (Khata) Arrangement ----- Anindita Banerjee  
( Detailing) (Red, Blue etc. with No.)  
Script (Khata) Arrangement & Stamp M. Sarkel, R. Patitundi  
Script (Khata) Distribution (Supervision) Sayan Das , Sagar Chowdhury & R; Paul  
3<sup>rd</sup> FLOOR D.R. Sheet Distribution & Return Sayan Das, Souvik Mukherjee  
4<sup>th</sup> FLOOR D.R. Sheet Distribution & Return A. Halder , R. Mondal  
  
Anindita Banerjee (Supervision)  
Allotment of Roll No & Notice (Out side)----- M. Singh.  
  
Arrangement of Top Sheet ----- Anindita Banerjee  
With list of absentees  
Preparation for Despatch ----- Anindita Banerjee  
  
Scripts (Khata ) Received Bablu Malakar, Avishek Majumder  
  
Scripts (Khata ) Arrangement & Packing ----- R. Paul, Souvik Mukherjee,  
Sayan Das & Sagar Chowdhury .  
  
Despatch Answers Sheets (University )----- i) R. Paul,  
ii) Sayan Das.  
iii) Mithun Bandyopadhyay  
  
Room to Room ( Roll No Allotment on the Bench)--- A. Halder , R. Mondal  
Sayan Das, Souvik Mukherjee,  
Sagar Chowdhury .  
( Supervision Anindita Banerjee)

BA/ BSc. (H&G) SEMESTER I ( Under CCF ) CU Exam 2023


Non Teaching Staff Duty List


( Date. 24.04.2024 ,29.04.2024 Time : 10 am to 1 pm / 2pm to 5pm. )

Notice No. 0596/2023-24

Date : 20.04.2024

Gate ----- M. Singh .  
To receive Question papers ( Daily)---- M. Singh.  
Room Allotment ----- Anindita Banerjee.  
Write down Roll No & affixing on wall, Board-----R.Paul, ~~Souvik Mukherjee~~  
Script (Khata) Arrangement ----- Anindita Banerjee  
( Detailing) (Red, Blue etc. with No.)  
Script (Khata) Arrangement & Stamp M. Sarkel, R. Patitundi  
Script (Khata) Distribution (Supervision) Sayan Das , Sagar Chowdhury & R. Paul  
3<sup>rd</sup> FLOOR D.R. Sheet Distribution & Return . Sayan Das, Sagar Chowdhury  
Anindita Banerjee (Supervision)  
Allotment of Roll No & Notice (Out side)----- M. Singh.  
Arrangement of Top Sheet ----- Anindita Banerjee  
With list of absentees  
Preparation for Despatch ----- Anindita Banerjee  
Scripts (Khata ) Received Bablu Malakar, Avishek Majumder  
Scripts (Khata ) Arrangement & Packing ----- R. Paul, ~~Souvik Mukherjee~~,  
Sayan Das & Sagar Chowdhury .  
Despatch Answers Sheets (University )----- i) R. Paul,  
ii) Sayan Das.  
iii) Mithun Bandyopadhyay  
Room to Room ( Roll No Allotment on the Bench)---  
Sayan Das, ~~Souvik Mukherjee~~,  
Sagar Chowdhury .  
( Supervision Anindita Banerjee)

  
20.04.2024

  
20/4/24  
Principal & Secretary  
South Calcutta Girls' College  
72, Sarat Bose Road, Kolkata-24