



# South Calcutta Girls' College

## 2.5.1

***Mechanism of internal assessment is transparent and robust in terms of frequency and mode***

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## SOUTH CALCUTTA GIRLS' COLLEGE

NOTICE NO.: 0462/2022-23

DATE: 19/05/2023

Schedule for Internal Examination for Even Semester-VI(B.A./B.Sc. Hons/Gen), 2023

For B.A./B.Sc. Honours, Semester - VI

DATE: 29.05.2023

Full marks 10 for Internal Examination. Duration is 30 Minutes for each paper.

Date	Time	Subjects	Papers
29.05.2023 (Monday)	11 AM	BNGA, BOTA, ECOA, EDCA, ENGA, GEOA, HISA, JORA, PHIA, PLSA, PSYA, SANA, SOCA, ZOOA	CC13, CC14, DSEA, DSEB

For B.A./B.Sc. General, Semester - VI

DATE: 30.05.2023

Full marks 10 for Internal Examination . Duration is 30 Minutes for each paper.

Date	Time	Subjects	Papers
30.05.2023 (Tuesday)	11 AM	BNGG, ENGG	LCC(2)
30.05.2023 (Tuesday)	12 NOON	BNGG, BOTG, CEMG, ECOG, EDCG, ENGG, GEOG, HISG, JORG, MTMG, PHIG, PHYG, PLSG, PSYG, SANG, SOCG, STSG, ZOOG	SEC
30.05.2023 (Tuesday)	1 PM	ECOG, EDCG, MTMG, SOCG, ZOOG	DSE
30.05.2023 (Tuesday)	2 PM	BNGG, CEMG, ENGG, GEOG, HISG, JORG, PHYG, SANG	DSE
30.05.2023 (Tuesday)	3 PM	BOTG, PHIG, PLSG, PSYG, STSG	DSE

*Handwritten signature* 19.5.23  
Principal & Secretary  
South Calcutta Girls' College  
72, Sarat Bose Road, Kolkata-25

*Handwritten signature*  
19/5/23

*Handwritten signature*  
19/5/2023



## SOUTH CALCUTTA GIRLS' COLLEGE

NOTICE NO.:0463/2022-23

DATE:19/05/2023

Schedule for Tutorial Examination for Even Semester-VI(B.A./B.Sc. Hons/Gen), 2023

For B.A./B.Sc. Honours, Semester - VI

DATE: 31.05.2023

Full marks 15 for Tutorial Examination. Duration is 1 Hour for each paper.

Date	Time	Subjects	PAPERS
31.05.2023 (Wednesday)	11 AM	BNGA, ECOA, EDCA, ENGA, HISA, JORA, PHIA, PLSA, SANA, SOCA	CC13, CC14, DSEA, DSEB

N.B. The CC-13 paper of JORA will be practical examination.

For B.A./B.Sc. General, Semester - VI

DATE: 01.06.2023

Full marks 15 for Tutorial Examination. Duration is 1 Hour for each paper.

Date	Time	Subjects	PAPERS
01.06.2023 (Thursday)	11 AM	BNGG, ENGG	LCC(2)
01.06.2023 (Thursday)	12 NOON	ECOG, EDCG, SOCG	DSE
01.06.2023 (Thursday)	1 PM	BNGG, ENGG, HISG, JORG, SANG	DSE
01.06.2023 (Thursday)	2 PM	PHIG, PLSG	DSE

*CWS* 19.5.23

Principal & Secretary  
South Calcutta Girls' College  
72, Sarat Bose Road, Kolkata-25

*19/05/2023*  
*18.05.23*

*19/5/2023*

# SOUTH CALCUTTA GIRLS' COLLEGE

## NOTICE

NOTICE NO.: 0223/2022-23

DATED: 10/6/2022

### Schedule for Internal Examination for Even Semester-II(B.A./B.Sc. Hons/Gen) , 2022

#### Semester - II (B.A./B.Sc. Hons)

Full marks 10 for internal examination

Duration is 30 mins for each paper

Date	Time	Subjects	PAPERS
21.6.2022 Tuesday	10 AM	BNGA, BOTA, ECOA, EDCA, ENGA, GEOA, HISA, JORA, PHIA, PLSA, PSYA, SANA, SOCA, ZOOA	CC 3, CC 4

N.B. BOTA students must contact their HOD for their examination Schedule

#### Semester - II (B.A./B.Sc. Gen)

Full marks 10 for internal examination

Duration is 30 mins for each paper

Date	Time	Subjects	PAPERS
22.6.2022 Wednesday	12 Noon	ENVS	AECC(2)
22.6.2022 Wednesday	1PM	ECOG, EDCG, MTMG, SOCG, ZOOG	GE/CC-2
22.6.2022 Wednesday	2PM	BNGG, CEMG, ENGG, GEOG, HISG, JORG, PHYG, SANG	GE/CC-2
22.6.2022 Wednesday	3PM	BOTG, PHIG, PLSG, PSYG, STSG	GE/CC-2

N.B. BOTG students must contact their HOD for their examination Schedule

Pa  
10/6/2022

CS  
10/6/22

# SOUTH CALCUTTA GIRLS' COLLEGE

## NOTICE

NOTICE NO.: 0272/2022-23

DATED: 10/6/2022

### Schedule for Internal Examination for Even Semester-IV(B.A./B.Sc. Hons/Gen) , 2022

#### Semester - IV (B.A./B.Sc. Hons)

Full marks 10 for internal examination  
Duration is 30 mins for each paper

Date	Time	Subjects	PAPERS
20.6.2022 Monday	10 AM	BNGA, BOTA, ECOA, EDCA, ENGA, GEOA, HISA, JORA, PHIA, PLSA, PSYA, SANA, SOCA, ZOOA	CC 8, CC 9, CC 10, SEC

N.B. BOTA students must contact their HOD for their examination Schedule

#### Semester - IV (B.A./B.Sc. Gen)

Full marks 10 for internal examination  
Duration is 30 mins for each paper

Date	Time	Subjects	PAPERS
21.6.2022 Tuesday	12 Noon	BNGG, ENGG	LCC(2)
21.6.2022 Tuesday	1PM	BNGG, BOTG, CEMG, ECOG, EDCG, ENGG, GEOG, HISG, JORG, MTMG, PHIG, PHYG, PLSG, PSYG, SANG, SOCG, STSG, ZOOG	SEC
21.6.2022 Tuesday	2PM	ECOG, EDCG, MTMG, SOCG, ZOOG	GE/CC-4
21.6.2022 Tuesday	3PM	BNGG, CEMG, ENGG, GEOG, HISG, JORG, PHYG, SANG	GE/CC-4
21.6.2022 Tuesday	4PM	BOTG, PHIG, PLSG, PSYG, STSG	GE/CC-4

N.B. BOTG students must contact their HOD for their examination Schedule

10/6/2022

CWS  
10/6/22

# SOUTH CALCUTTA GIRLS' COLLEGE

## NOTICE

NOTICE NO. 0231/2022-23

: DATED: 10/6/2022

### Schedule for Internal Examination for Even Semester-VI(B.A./B.Sc. Hons/Gen) , 2022

#### Semester - VI (B.A./B.Sc. Hons)

Full marks 10 for internal examination

Duration is 30 mins for each paper

Date	Time	Subjects	PAPERS
17.06.2022 Friday	10 AM	BNGA, BOTA, ECOA, EDCA, ENGA, GEOA, HISA, JORA, PHIA, PLSA, PSYA, SANA, SOCA, ZOOA	CC13, CC14, DSEA, DSEB

N.B. BOTA students must contact their HOD for their examination Schedule

#### Semester - VI (B.A./B.Sc. Gen)

Full marks 10 for internal examination

Duration is 30 mins for each paper

Date	Time	Subjects	PAPERS
20.06.2022 Monday	12 Noon	BNGG, ENGG	LCC(2)
20.06.2022 Monday	1PM	BNGG, BOTG, CEMG, ECOG, EDCG, ENGG, GEOG, HISG, JORG, MTMG, PHIG, PHYG, PLSG, PSYG, SANG, SOCG, STSG, ZOOG	SEC
20.06.2022 Monday	2PM	ECOG, EDCG, MTMG, SOCG, ZOOG	DSE
20.06.2022 Monday	3PM	BNGG, CEMG, ENGG, GEOG, HISG, JORG, PHYG, SANG	DSE
20.06.2022 Monday	4PM	BOTG, PHIG, PLSG, PSYG, STSG	DSE

N.B. BOTG students must contact their HOD for their examination Schedule

# **SOUTH CALCUTTA GIRLS' COLLEGE**

**SEM VI EXAMINATION (UNDER CBCS) 2022-2023**

**SUBJECT: JOURNALISM & MASS COMMUNICATION (HONOURS)**

**PAPER: CC13 (ADVERTISING)**

**INTERNAL ASSESSMENT**

**FULL MARKS: 10**

**1. Answer any five:**

**5X2=10 Marks**

- a) Mention two function of Advertisement Agency.
- b) What is the full form of ASCI and when it was established?
- c) Define DAGMAR.
- d) What is Surrogate advertisement?
- e) What is Brand?
- f) What is Online Advertising?
- g) Define Unique Selling Proposition.
- h) What is Logo in advertisement?

# **SOUTH CALCUTTA GIRLS' COLLEGE**

**SEM IV EXAMINATION (UNDER CBCS) 2022-2023**

**SUBJECT: JOURNALISM & MASS COMMUNICATION (General)**

**Paper: GE/CC4 ( Press Laws & Indian Constitution)**

**INTERNAL ASSESSMENT**

**FULL MARKS: 10**

**1. Answer any five:**

**5X2=10 Marks**

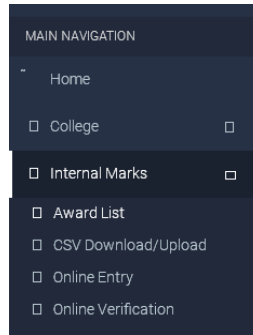
- a) Mention two Fundamental Rights in India.
- b) Define Libel and Slander.
- c) First 'Five year plan of India'.
- d) Two function and role of P.M. of India.
- e) Role of Governor in Indian State.
- f) What is Niti Aayog?
- g) Define Official Secret Act.
- h) What is Press Council of India?





## INTERNAL MARKS ENTRY – HELP

- 1) After successful log-in to the college domain, click on **Internal Marks**



- 2) Select **Award List** to generate and print Award List. Roll No. & Registration No. will be pre-printed in Award List. Award List format is shown below-

- a) Select **Subject Type, Subject & Course** (in case of Honours/Major Subjects Only). In case of General subjects course need not be entered. Click Search button to view marks entry screen like following -

Page No : Page 1 of 2  
Print Date : 23/11/2018

**UNIVERSITY OF CALCUTTA**  
Award List (Internal Assessment)  
B.A. SEMESTER - I (HONOURS) Examination(Under CBCS Curriculum),2018

College : ACHARYYA JAGADISH CHANDRA BOSE COLLEGE(011)  
Subject : BNGA      Course : CC1      Subject Category : HONOURS      Assessment Type : INTERNAL

Srl No.	Roll Code: 182011-11 Numbers	Registration Number	Attendance Marks obtained [FM 10]	Written Test Marks obtained [FM 10]	Total Internal Marks obtained [FM 20]	Absent(AB)/Rep orted Against(RA) Mark
1	0001	011-1211-0305-18				
2	0002	011-1211-0309-18				
3	0003	011-1211-0310-18				
4	0004	011-1211-0599-18				
5	0005	011-1211-0642-18				
6	0006	011-1211-1115-18				

- 3) **Blank Award List** – Click on **Blank Award List** to generate and print Award List which does not contain Subject, Course, Subject Category, and Roll No information.

- 4) **Online Marks Entry/Verification**

- a) **Online Marks Entry**

- i) Choose **Online Entry** option. Fill up information who has been assigned to fill up online marks. An OTP will be received on the entered mobile no. (Authorized person who will enter Internal Assessment Marks).

Enter Details Below

Name

Designation  
Principal

Mobile

Enter OTP

An OTP has sent to the mobile number:

Enter OTP\_

54 seconds remaining



ii) After entering the correct OTP following information will be shown.

Internal Marks Online Entry

\* College: ACHARYYA JAGADISH CHANDRA BOSE COLLEGE(011)

\* Subject Type: HONOURS \* Subject: ENGLISH

\* Course: CC 1

SEARCH

iii) Select **Subject Type, Subject & Course** (in case of Honours/Major Subjects Only). In case of General subject course need not be entered. Click Search button to view marks entry screen like following :

Srl.	Roll No.	Registration No.	Subject Code	Paper Code	Attendance Marks	Written Marks
1	182011-11-0007	011-1211-0185-18	ENGA	CC1	<input type="text"/>	<input type="text"/>
2	182011-11-0008	011-1211-0280-18	ENGA	CC1	<input type="text"/>	<input type="text"/>
3	182011-11-0009	011-1211-0288-18	ENGA	CC1	<input type="text"/>	<input type="text"/>
4	182011-11-0010	011-1211-0290-18	ENGA	CC1	<input type="text"/>	<input type="text"/>
5	182011-11-0011	011-1211-0297-18	ENGA	CC1	<input type="text"/>	<input type="text"/>

iv) Fill the marks as per filled in Award List in Attendance and Internal Examination Columns.

**Note: Only AB, RA and numeric 0 to full marks will be allowed to enter, other than these marks will not be accepted.**

v) Click on **Save & Continue** button to store the entered marks partially, but once all marks are entered for a subject and course click **Confirm** button to indicate that all entered marks has been confirmed and these will be ready for verification (While confirming the marks following message window will come. Click on **Yes** to confirm the entered marks)

SAVE & CONTINUE CONFIRM

Are you sure to confirm this?

You won't be able to change the marks of this particular paper again.Do you still wish to continue?

YES NO

Internal Marks Online Entry

Marks insertion confirmed successfully.

CLOSE



## b) Online Verification

i) Click on **Online Verification** option.

Internal Marks Verification

\* College: RABIN MUKHERJEE COLLEGE(545)

\* Subject Type: HONOURS

\* Course: CC 1

\* Subject: ENGLISH

SEARCH

ii) Select **Subject Type, Subject & Course** (in case of Honours/Major Subjects Only). In case of General subject, course need not be entered. Click Search button to view marks entry screen like following:

Srl.	Roll No.	Registration No.	Subject Code	Paper Code	Attendance Marks [FM 10]	Written Marks [FM 10]	Verify
1	182545-11-0001	545-1211-0097-18	E00G	GE1	4	4	<input checked="" type="checkbox"/>
2	182545-11-0002	545-1211-0099-18	E00G	GE1	4	4	<input checked="" type="checkbox"/>
3	182545-21-0004	545-1111-0104-18	E00G	GE1	4	4	<input checked="" type="checkbox"/>
4	182545-21-0007	545-1112-0098-18	E00G	GE1	4	4	<input checked="" type="checkbox"/>
5	182545-22-0009	545-1111-0112-18	E00G	CC1	8	8	<input checked="" type="checkbox"/>

CONFIRM VERIFICATION

iii) Click on **Confirm Verification** when verification completed, and all marks will finally get submitted to server.

**Note: All displayed marks must be verified (Checked) at one go**

## 5) Marks Entry by Downloading /Uploading CSV File

### a) Download CSV File

i) Choose **CSV Download/Upload** option under **Internal Marks** menu. Then following information will appear –

Internal Marks Upload/Download (CSV)

\* College: RABIN MUKHERJEE COLLEGE(545)

\* Subject Type: HONOURS

\* Course: CC 1

\* Subject: ENGLISH

DOWNLOAD    UPLOAD EXCEL



- ii) Select **Category, Subject & Paper** and then click Download button. Save the file in a location in the computer.

The University of Calcutta					
B.A./B.Sc Internal Marks - 2018					
College Code	545	Course/Paper	CC1	Category	HONOURS
Semester	SEMESTER - I	Subject	ENGLISH	Paper Type	CC
			Marks		
Srl No.	Roll No.	Registration No.	Attendance	Internal	Total
1	182545-11-0001	545-1211-0097-18			0
2	182545-11-0002	545-1211-0099-18			0
3	182545-11-0003	545-1211-0100-18			0
4	182545-11-0004	545-1211-0101-18			0
5	182545-11-0005	545-1211-0105-18			0
6	182545-11-0006	545-1211-0107-18			0
7	182545-11-0007	545-1211-0109-18			0
8	182545-11-0008	545-1211-0110-18			0
9	182545-21-0001	545-1111-0072-18			0
10	182545-21-0002	545-1111-0102-18			0
11	182545-21-0003	545-1111-0103-18			0
12	182545-21-0004	545-1111-0104-18			0
13	182545-21-0005	545-1111-0106-18			0
14	182545-21-0006	545-1111-0204-18			0
15	182545-21-0007	545-1112-0098-18			0

- iii) Fill the marks for all the candidates shown in the file.

**Note: All Marks must be filled-up. Additional Roll No./Registration No. or any other information(except Marks data ) are not permitted in the file. AB/RA and 0 to full marks are allowed only in the marks columns.**

**b) Upload CSV File –**

- i) Choose **CSV Download/Upload** option under **Internal Marks** menu. Choose **Category, Subject & Course** and then click **Upload** button. Locate the filled in CSV file by using **Browse** button and then click on **Upload CSV** button.

Internal Marks Upload/Download (CSV)

College: RABIN MUKHERJEE COLLEGE(545)

Subject Type: HONOURS      Subject: ENGLISH

Course: CC 1

[DOWNLOAD] [UPLOAD EXCEL]



Internal Marks Upload/Download (CSV)

[BROWSE]

No file chosen

[UPLOAD] [CLOSE]

**Note: Before uploading make sure that all Marks are filled-up, No additional Roll No./Registration No. or any other information(except Marks data ) are not in the file. Otherwise system will not accept the file to Upload.**

**6) Statement of Marks**

- a) Click on **Marks Statement** option to view and Print Statement of Marks.



- b) Select **Subject Type, Subject & Course** (in case of Honours/Major Subjects Only). In case of General subjects course need not to be entered.
- c) Print two copies of **Marks Statement** document, one copy must be forwarded to COE section for further processing and one copy should be kept as College Copy.



## UNIVERSITY OF CALCUTTA

Award List (Internal Assessment)

B.A./B.Sc. SEMESTER - III (Honours/General/Major) Examination (Under CBCS), 2020

College : SOUTH CALCUTTA GIRLS COLLEGE(035)

Subject : PLSG

Course : SEC-A1

Subject Category : GENERAL

Assessment Type : INTERNAL

Course Name : LEGAL LITERACY

Foil No. : 2111

Srl No.	Roll Nubmer	Registration Number	Class Attendance Marks obtained [FM 10]	Internal Examination Marks obtained [FM 10]	Total Internal Assessment Marks obtained [FM 20]
1	182035-12-0051	035-1211-0046-18			
2	192035-12-0040	035-1211-0249-19			
3	192035-12-0041	035-1211-0250-19			
4	192035-12-0042	035-1211-0278-19			

Signature of the Head of the Department with date

Signature of Principal/TIC/ OIC with date & seal



## UNIVERSITY OF CALCUTTA

Award List (Internal Assessment)

B.A./B.Sc. SEMESTER - IV (Honours) Examination (Under CBCS), 2022

College : SOUTH CALCUTTA GIRLS COLLEGE(035)

Subject : ENGA

Course : SEC-B1

Subject Category : HONOURS

Assessment Type : INTERNAL

Course Name : CREATIVE WRITING

Foil No. : 2890

Srl No.	Roll Number	Registration Number	Class Attendance Marks obtained [FM 10]	Internal Examination Marks obtained [FM 10]	Total Internal Assessment Marks obtained [FM 20]
1	202035-11-0023	035-1211-0033-20			
2	202035-11-0033	035-1211-0048-20			
3	202035-11-0036	035-1211-0052-20			
4	202035-11-0038	035-1211-0056-20			
5	202035-11-0042	035-1211-0061-20			
6	202035-11-0051	035-1211-0074-20			
7	202035-11-0063	035-1211-0088-20			
8	202035-11-0065	035-1211-0090-20			
9	202035-11-0069	035-1211-0096-20			
10	202035-11-0091	035-1211-0125-20			
11	202035-11-0102	035-1211-0139-20			
12	202035-11-0106	035-1211-0145-20			
13	202035-11-0110	035-1211-0153-20			
14	202035-11-0112	035-1211-0156-20			
15	202035-11-0115	035-1211-0160-20			
16	202035-11-0119	035-1211-0164-20			
17	202035-11-0122	035-1211-0168-20			
18	202035-11-0135	035-1211-0182-20			
19	202035-11-0137	035-1211-0184-20			
20	202035-11-0138	035-1211-0185-20			
21	202035-11-0156	035-1212-0064-20			
22	202035-11-0160	035-1212-0099-20			
23	202035-11-0164	035-1212-0141-20			
24	202035-11-0171	035-1213-0030-20			
25	202035-11-0175	035-1214-0068-20			

Signature of the Head of the Department with date

Signature of Principal/TIC/ OIC with date & seal



# South Calcutta Girls' College

EXAMINATION COORDINATION CELL

2022-23



## South Calcutta Girls' College

### NOTICE


Date : 08.05.2023

NOTICE NO : 0407/2022-23

A meeting of Examination co-ordination cell will be held on 15/05/2023 at 12.00 noon in the staffroom.

Agenda : (1) To open a mail id for the Exam, Co-ordination cell that will be published on the website and to check the mail and also to discuss the grievance in a meeting as recommended by the IQAC.

8/5/2023  
Alomi Majumdar  
8/5/2023

  
Principal & Secretary



15.05.2023.

Members present -

1. Pomi Rijunda. 15/5/2023.
2. Manmita Ghosh. 15/5/2023
3. Madhumita Chakrabarti
4. Banibrata Das 15/05/2023
5. Mohor Chakrabarty  
15/5/2023
6. Charusma Halder 15/5/2023

As recommended by IOAC<sub>n</sub> in its meeting held on 2/5/23 the mail id of Exam Coordination Cell <sup>has</sup> ~~will be created~~

The email id is ~~segcexam@gmail.com~~  
segcexam.cc@gmail.com

This email will be published on the website. It is for exam-related student grievances, and has to be checked regularly for mitigating exam-related issues mailed.



# South Calcutta Girls' College

## NOTICE


Notice No:0461/2022-2023

Date: 19.05.2023

This is to notify that for Examination related Grievances the students must send their grievance to the following email id only. The mail id is:

[scgcexam.cc@gmail.com](mailto:scgcexam.cc@gmail.com)

19/5/2023

  
Principal & Secretary  
South Calcutta Girls' College  
72, Sarat Bose Road, Kolkata-25

## NOTICE IN COLLEGE WEBSITE

### Notices :: May 2023

Date	Notice Title
31/05/2023	Meeting for introducing M.A. Courses in Bengali and History
30/05/2023	Student seminar on Kalidasasya Prakriti Organised by the Dept. of Sanskrit
29/05/2023	Intra College Power Point Presentation on World Environment Day
23/05/2023	Checklist of Sem VI HONS & GENERAL
23/05/2023	Educational Excursion of Dept. Of Physiology
20/05/2023	World Biodiversity Day, 2023
20/05/2023	Examination Related Grievances
19/05/2023	Notice for Internal and Tutorial examination for Semester VI, 2023
19/05/2023	CELEBRATING WORLD ENVIRONMENT DAY 2023
19/05/2023	Rectified Notice for Form Fill Up (Sem VI & Part III Examinations, 2023)
19/05/2023	Dept. of Philosophy: Students' Seminar
18/05/2023	Quiz Competition
18/05/2023	Extension Activity - Awareness Programme
17/05/2023	Distribution of mark sheet of SEMESTER V