



## **South Calcutta Girls' College**

### **Annual Report**

#### **Academic Year 2023-2024**

Initiatives taken by the institution in the Academic year 2023-2024

- In the Academic year 2023-24 classes are continuing in offline mode. However, if and when required online classes have been taken.
- 15 CCTV cameras have been installed in the college building to ensure safety and security of the college.
- The Departments of Bengali and Education have initiated Faculty exchange programmes with Raidighi College and New Alipore College respectively under MOU.
- MOU (Memorandum of Understanding) has been signed with Naba Ballygunge Mahavidyalaya for mutual cooperation fostering collaborative academic growth, programme development and research.
- Procedure for RFID tagging of books with anti-theft stickers is still going on.
- KOHA software has been used for the automation of libraries.
- Digitisation of articles of the faculty members, prospectus etc., for developing the institutional repository by using the D-space software has been continuing.
- New method of online attendance has been started for students and teachers at the college library is running smoothly.
- Faculty members have attended UGC/ HRDC Sponsored Refresher Courses and short term course on a regular basis during this year.

- Initiative for Career Advancement Scheme of teaching and non-teaching staff has been undertaken by the college.
- An Academic Audit has been conducted this year.
- Mentor- Mentee system has been maintained.
- Regular psychological counselling has been conducted.
- During this academic year the institution has continued yoga classes.
- Construction work for two rooms over the 7 th bay of the college building from the RUSA 2.0 grant has been completed by PWD.
- The institution has undertaken infrastructure development work such as renovation of boundary walls (East, West, North and South) of the college.
- 6 fire extinguishers were installed in the college building for fire safety.
- Biometric attendance system is going to be introduced for teaching and non-teaching staff.
- An electoral literacy club is formed in the college to engage students through interesting activities and hand-on experience to sensitize them on their electoral rights and familiarise them with the electoral process of registration and voting.